



# FORTH PORTS LIMITED

## Marine Report Form (MRF) – Version, March 2012

### Complete all Sections

**This Marine Report Form (MRF) is to enable Forth & Tay stakeholders to report any marine event or issue for the attention of the Harbour Authority. Such reports will be assessed, categorised and recorded by the Harbour Authority. Where necessary, further investigation may be undertaken and recorded via the Marine Investigation Form (MIF).**

#### SECTION 1 PERSON MAKING REPORT

Employee <input type="checkbox"/>	Pilot <input type="checkbox"/>	PEC <input type="checkbox"/>	MIC <input type="checkbox"/>	Other(State)
Date of Occurrence			Time	
Surname			Forename(s)	
Job Title				

#### SECTION 2 LOCATION OF OCCURRENCE

Ship or Craft (berthed) <input type="checkbox"/>	Leith <input type="checkbox"/>	Braefoot Bay <input type="checkbox"/>
Ship or Craft (underway/at sea) <input type="checkbox"/>	Burntisland <input type="checkbox"/>	Hound Point <input type="checkbox"/>
Firth of Forth <input type="checkbox"/>	Rosyth <input type="checkbox"/>	Dundee <input type="checkbox"/>
Firth of Tay <input type="checkbox"/>	Methil <input type="checkbox"/>	Crombie <input type="checkbox"/>
Grangemouth <input type="checkbox"/>	Inverkeithing <input type="checkbox"/>	Other (please specify)
Granton <input type="checkbox"/>	Kirkcaldy <input type="checkbox"/>	

#### SECTION 3 VESSEL DETAILS

Name		<b>Tanker:</b>	Product <input type="checkbox"/>	Container <input type="checkbox"/>
IMO Number			Chemical <input type="checkbox"/>	General/Bulk <input type="checkbox"/>
LOA			Crude <input type="checkbox"/>	Ferry/Cruise <input type="checkbox"/>
Beam			Gas <input type="checkbox"/>	Tug/Port <input type="checkbox"/>
Draft			Bitumen <input type="checkbox"/>	North Sea Oil Related <input type="checkbox"/>
Loaded/Ballast			Other <input type="checkbox"/>	Tall Ship/Pleasure <input type="checkbox"/>
Dangerous Cargo				Dredger <input type="checkbox"/>
Remarks				Other (please specify)

#### SECTION 4 CATEGORY

Close Quarters <input type="checkbox"/>	Infringement, Fishing Vessel <input type="checkbox"/>
Cargo/Bunkers, loss of containment causing pollution <input type="checkbox"/>	Infringement, Pleasure Craft <input type="checkbox"/>
Collision <input type="checkbox"/>	Infringement, Port/Jetty Regulations <input type="checkbox"/>
Communication Failure, Equipment <input type="checkbox"/>	Lack of Navigational Charts/Publications/Plans <input type="checkbox"/>
Contact with Dock/Lock/Pier/Jetty/Object <input type="checkbox"/>	Lack of Notification of Movement <input type="checkbox"/>
Defective Equipment/ Machinery <input type="checkbox"/>	Loss of Anchor/Cargo/Equipment <input type="checkbox"/>
Excessive Speed in Channel <input type="checkbox"/>	Mechanical/Technical Failure, major potential <input type="checkbox"/>
Failure of Good Dock-Working Practice <input type="checkbox"/>	Mechanical/Technical Failure, minor potential <input type="checkbox"/>
Failure of Mooring Equipment <input type="checkbox"/>	Non-Compliance with National/International Regs <input type="checkbox"/>
Failure of Seamanship/Good Practice <input type="checkbox"/>	Towage, Dangerous Occurrence <input type="checkbox"/>
Failure to call at Reporting Point <input type="checkbox"/>	Towage, Infringement <input type="checkbox"/>
Grounding <input type="checkbox"/>	<i>General Recommendation</i> <input type="checkbox"/>
Infringement, Byelaws/General Directions <input type="checkbox"/>	Other: <input type="checkbox"/>

#### SECTION 5 MET. AND HYDROGRAPHICAL INFORMATION

Visibility:	Good <input type="checkbox"/>	Moderate <input type="checkbox"/>	Poor: (please tick box)	0~5 cables <input type="checkbox"/>	0.5~1.0nm <input type="checkbox"/>	1.0~1.5nm <input type="checkbox"/>
Wind Direction		Wind Speed	Gusts	Sea State		Swell Height
N <input type="checkbox"/>	NE <input type="checkbox"/>	0~10 kts <input type="checkbox"/>	<input type="checkbox"/>	0~0.25m <input type="checkbox"/>	<input type="checkbox"/>	0~0.5 m <input type="checkbox"/>
E <input type="checkbox"/>	SE <input type="checkbox"/>	10~20 kts <input type="checkbox"/>	<input type="checkbox"/>	0.25~0.5m <input type="checkbox"/>	<input type="checkbox"/>	0.5~1.0 m <input type="checkbox"/>
S <input type="checkbox"/>	SW <input type="checkbox"/>	20~30 kts <input type="checkbox"/>	<input type="checkbox"/>	0.5~1.0 m <input type="checkbox"/>	<input type="checkbox"/>	1.0~2.0 m <input type="checkbox"/>
W <input type="checkbox"/>	NW <input type="checkbox"/>	30~40 kts <input type="checkbox"/>	<input type="checkbox"/>	1.0~1.5 m <input type="checkbox"/>	<input type="checkbox"/>	2.0~3.0 m <input type="checkbox"/>
Light and Variable <input type="checkbox"/>		40~50 kts <input type="checkbox"/>	<input type="checkbox"/>	1.5~2.0 m <input type="checkbox"/>	<input type="checkbox"/>	3.0~4.0 m <input type="checkbox"/>
		50 and over <input type="checkbox"/>	<input type="checkbox"/>	2.0 m and above <input type="checkbox"/>	<input type="checkbox"/>	4.0 m and above <input type="checkbox"/>
General Weather				Light Conditions		
Fair <input type="checkbox"/>	Raining <input type="checkbox"/>	Daylight <input type="checkbox"/>	Darkness with no artificial light <input type="checkbox"/>			
Fog/Mist <input type="checkbox"/>	Snowing <input type="checkbox"/>	Twilight <input type="checkbox"/>	Floodlight <input type="checkbox"/>			
Sunshine <input type="checkbox"/>		Glare <input type="checkbox"/>	Other: <input type="checkbox"/>			
Tidal Information						
HW Time	Tidal Range	Neap <input type="checkbox"/>	Mid <input type="checkbox"/>	Spring <input type="checkbox"/>		
State of Tide	Ebb <input type="checkbox"/>	Slack <input type="checkbox"/>	Flood <input type="checkbox"/>			



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[Complete all Sections](#)

**SECTION 6 DESCRIPTION OF WHAT HAPPENED**

Box will expand as text is added (delete unused lines)

**SECTION 7 OTHER DETAILS**

Job or Task in progress:

Give names of persons who saw what happened:

From the causes you have found, what immediate action have you taken to prevent a similar occurrence happening again?

I verify that, to the best of my knowledge, the details given above are accurate

Signature \_\_\_\_\_

Date \_\_\_\_\_

Note: This report, and any attachments, is intended solely for the use of the Competent Harbour Authority. It contains information that is both privileged and confidential, and any dissemination, distribution or copying of these documents is strictly prohibited without the consent of the person making this report.

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