



## FORTH PORTS LIMITED

Customer Advisory – COVID-19 (Coronavirus) Update

### COVID-19: Update 1

March 13, 2020

**There is no doubt that this is very much a global situation that is evolving and changing on a daily basis. We are closely monitoring the Novel Coronavirus (COVID-19) situation and its potential impact on port operations, however as a port operator and Statutory Harbour Authority Forth Ports plans for extraordinary circumstances and therefore we are enacting these plans as the situation develops.**

Currently we are not experiencing any operational impacts due to the virus, and all employees are reported to be in good health. During these difficult times our key areas of focus are as follows:

- To maintain the wellbeing of our staff and stakeholders who interact with us on a daily basis
- To ensure that we maintain the highest levels of safety in undertaking our operations
- To respect the advice from and to work with the relevant authorities who are providing the expert advice as the situation develops

**In line with World Health Organization (WHO) & NHS Guidance we are taking a number of precautionary measures to protect our employees and customers.**

- Occupational health teams are working with staff returning from affected areas to ensure their safety and wellbeing
- Heightened cleaning and sanitation programs have been enacted across all offices
- Should staff experience any fever or develop a new continuous cough they have asked to remain at home, contacting their manager
- Staff have been briefed on the importance of taking basic and effective preventive hygiene measures as outlined in NHS guidance
- Staff business travel has been limited appropriately
- Business interruption plans have been developed to reduce the negative impact of any potential interruption to our business operations
- Limits have been placed on container equipment stockholding to prevent terminal congestion

#### **Specific action required in relation to container operations**

**Given the impact of the virus on Global Supply Chains we are therefore advocating the following measures relevant to Container Shipping Lines**

In order to prevent terminal congestion and to ensure the ongoing efficient operation of the terminal a proactive approach is being taken to managing equipment levels on quay. At this time the following precautionary measures will be put in place;

- We ask all lines to ensure that each vessel call sees an equal or higher number of Export to Import moves ensuring no additional accumulation of equipment on quay
- Where empty limits are reached no additional empty equipment will be permitted on quay
- For any diversion or inducement calls, unless by prior arrangement with the terminal management team; equipment returns should be made to the omitted terminal

**As the situation develops further updates will be published on our website, Twitter & LinkedIn accounts.**

**Stuart Wallace  
Chief Operating Officer**